

**Van Rensselaer Division Council Meeting**  
**The fifth meeting of the 2011-12 Kiwanis Administrative Year**  
**Hosted by the Kiwanis Club of Hoosick Falls, NY, Inc.**  
**At the Hoosick Falls Country Club**  
**1 Richmond Avenue, Hoosick Falls, NY 12090**  
**Tuesday, May 15, 2012**

**Call to order:** Lieutenant Governor Robert Loveridge call the Division Council meeting to order at 7:18PM.

**Lt. Gov. Welcome:** LG Bob Loveridge welcomed all and thanked the participants for taking the time to attend.

**Lt. Gov. Designate:** LG Bob introduced Lieutenant Governor Designate Harleen Hilton of the Kiwanis Club of Castleton-Schodack. LGD Harleen introduced herself to the clubs mentioning that she has been a member of Kiwanis for 15 to 17 years; that her husband, Art, is also a member and that she had joined to make a difference in a child's life. She urged the clubs that had not already completed their elections to do so quickly and for all of the clubs to report the officers elected to serve next year to the International ASAP. She informed the clubs that she is in the process of scheduling the Club Leadership Education (CLE) training and hopes to have all the presidents and secretaries trained before the end of June. Finally she requested that anyone wishing to serve on any of the Division's committees, either as a member or chair, to let her know.

**Roll Call of Clubs:** LG Bob requested that Secretary Dave Booker make the roll call of those attending:

Castleton-Schodack - three members present;  
East Greenbush - three members present including President Lynne Catelotti;  
Hoosick Falls - 12 members present including President Jim Miner and Secretary Gale Leva;  
North Greenbush - five members present including President Brad Clowe and Secretary Noreen Barrett;  
Rensselaer - four members present including President Bill Lyons and Co-secretary Don Bink;  
Sand Lake – eight members present including Secretary Dave Booker;  
Troy - three members present;

Division Officers present:

Lt. Governor Bob Loveridge;  
Lt. Governor Designate Harleen Hilton;  
Treasurer Bob Pasquarelli;  
Secretary Dave Booker;

SLP Guests present:

CKI Capital Division Lt. Governor Shane Stuart;  
Key Club Division 18 Lt. Governor Arianna Schneider;  
Key Club Executive Assistant Emily Gicewicz;

Division Committee Chairs present:

Kiwanis International Foundation/Project Eliminate: Lynne Catelotti;  
Membership Growth: Joe Behson;  
Nominations & Succession: Jim Prout & Gale Leva;  
NYD Foundation/Kamp Kiwanis<sup>®</sup> /Young Children Priority #1: Bob Loveridge;  
Service Leadership Programs: Dale Hall;  
Social Events: Noreen Barrett; and  
Webmaster/PR: Ken Ormiston.

**Approval of Minutes from Previous Meeting:** Upon a motion to accept the minutes of the March 27 Division Council as published offered by DPLG Noreen Barrett, supported with a second by LGD Harleen and carried on a voice vote the minutes were accepted.

**Approval of the Treasurer's Report:** After a brief presentation by Treasurer Bob Pasquarelli and on a motion offered by PP Wayne Simmons supported by a second by PLG James Rogers and carried on a voice vote the Treasurer's Report was accepted for filing.

**Lt. Gov. Remarks:** LG Bob's remarks included:

Upcoming Events: International Conference (New Orleans) 6/28 through 7/1; to date five of the division's members have registered for the convention – President Lynne Catelotti distributed information that she had found on the KI web site.

District Convention (Niagara Falls, NY) 8/15 -19; each club may have three delegates and LG Bob urged that all those interested should plan on attending.

Club Elections: please report the results to Secretary Booker.

He then asked Secretary Booker to address proposed By-Law changes and dues increase to be voted on at the KI Convention. The KI Board of Trustees has proposed a number of KI Bylaw amendments which would allow them to approve a new *Standard Form of Club Bylaws*. The changes would be many and for the most part they would allow much more flexibility in the operations for the clubs. The changes would require that all clubs would have to amend their bylaws by approving the new *Standard Form of Club Bylaws* in their entirety in October or November. He directed anyone who wanted more information to check out the KI web site and the FAQ page about these changes.

Also to be considered is a Trustee proposal to increase the Membership Fee by \$15.00 per member.

Booker also discussed to possible Secretaries' Self Help/Best Practices Group. LG Bob, LGD Harleen and several others had suggested that the Club Secretaries could meet informally and discuss or assist each other with any problems they may be having with the reports or general duties of the Club Secretary.

Reporting of club elections: he called attend to the required reporting by the secretaries of the Club elections using the on-line election report by June 1.

**Club Reports:** The club reports highlighted the membership efforts of the clubs:

Castleton-Schodack - current membership of 48 members, two new members added since October 1<sup>st</sup> and there are two prospective members at this time;

East Greenbush – membership 28, two new members and one prospective member – the newly chartered Tech Valley Key Club will celebrate its charter at the school at 11 AM on Wednesday June 6G Noreen Barrett.

Hoosick Falls – membership of 37 with no new members and two prospective members.

North Greenbush – 20 members of which two are new and with a New Member Interest Night scheduled for Tuesday next week there are 13 prospective members.

Rensselaer – 26 members with two new members and two prospects. All were invited to attend the "Concerts in the Park".

Sand Lake – 59 current members having added seven – new members and two additional prospective members.

Troy – current membership of 34 with one new member and two prospective members.

LG Bob mentioned that the other questions on the report form are intended to provide him with the information he needs to file his next report on the Division.

**Committee Chairs Reports & Comments:**

Public Relations, Web Master – Ken Ormiston – not present but LG Bob repeated the request for information of all upcoming club activities to be included in a Division Calendar.

Governor's Project, First Lady's Project, Distinguished Criteria – Claire Dalton, also not in attendance therefore LG Bob strongly urged the clubs to complete both the Governor's Project as well as the First Lady's Project and then file to report form.

Sponsored Leadership Services – Dale Hall, he deferred to

CKI Lt. Governor Shane Stuart, who reported that the CKI Clubs of the Capital Division have been active. They assisted in the Kiwanis One Day project of cleaning Frear Park in Troy and they raised and donated \$270 to the Project Eliminate campaign. A new club at Siena College is being organized. LG Shane would like to attend the CKI Convention in New Orleans but would need financial help. At which point Treasure Bob gave him a check from the Division to assist him.

Executive Assistant Emily: assisted by the mascot of the NY District of Key Club, explained that her job was to assist the Governor in the upstate area, she would like to attend the Orlando Key Club International Convention and thanked the Division for the check that she had been given.

Lt. Governor Arianna – introduced herself and added that she was looking forward to working with the clubs this year. She also thanked the clubs for the check that the Division had given her to assist with the cost of attending the Key Club International Convention. She mentioned that any other assistant that the clubs could give would be appreciated.

DPP Dale thanked the Division for assisting the LGs and the EA and suggested that the clubs could also support these students. He concluded by explaining how important the position of Executive Assistant is to the operation of the Key Club Board.

Kiwanis International: Eliminate Project – Lynne Catelotti reported to the clubs that there would be a “Worldwide Report Day on May 22 during which the various District Coordinators will be reporting the results of the campaign thus far. She will be conducting a training for the club chairs at the East Greenbush Library on June 3<sup>rd</sup> at 1 PM. This would be open to anyone wishing to attend.

District Foundation: Kamp Kiwanis, (Video)- Y C Priority # 1 – Bob Loveridge – he hoped that the clubs were supporting the KIF Skip-A-Meal campaign. He added that a video about Kamp Kiwanis would be shown at the next Division Council meeting.

Membership: Growth & Participation (Round Robin) – Joe Behson told the clubs that we are approaching the point at which 2/3 of the year will be behind us and we are reporting that 16 of the 34 pledged new members have been inducted. He urged that the secretaries report all new members as soon as they are inducted. He repeated the offer to assist in a membership drive by any club.

Social Events – Noreen Barrett reviewed the July 16<sup>th</sup> Tailgate/Theater outing and a June 25 Tennis event at the APHS tennis courts.

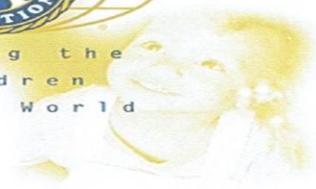
Nomination/Succession Committee: Jim Prout & Gale Leva committee is here to help so please ask.

**Old Business:** June 2<sup>nd</sup> – Division Golf Tournament at BLCC, LG Bob urged the clubs to use the time left to secure Hole Sponsorships, foursomes to golf and any members that would like to dinner even if not golfing.

**New Business:** Next Division Council Meeting in Troy – Tuesday June 5<sup>th</sup> at 7:00 P.M. (Coffee & Desserts) – Notify Cary Lombardo (237-2173) by May 25th with the # attending. The meeting will be held at the Northeast Health, 2211 Burdett Avenue, Troy at 7 pm. The cost for the coffee and desert will be \$10 with \$5 being donated to the Eliminate Project.

Respectively submitted,

David E. Booker, Division Secretary



**VAN RENSSELAER DIVISION OF KIWANIS**

Treasurer's Report for the the Period ending

January 22, 2012

Balance as of 7 9/30/2011		\$825.71
Receipts	888.00	
Expenses	60.00	
Balance as of 1/22/2012		\$1,653.71

	<u>Budget</u>	<u>Actual</u>
Income		
Dues	1960.00	888.00
Division Picnic	0.00	
Expenses		
Gov's Visit	0.00	60.00
PLG Plaque	105.00	
Lt Gov Expense	600.00	
Div Secretary Expense	60.00	
Club Building/TAG	100.00	
Sponsored Youth	250.00	
Key Club Lt Gov - Convention	400.00	
Circle K Convention	200.00	
Division Ad	50.00	
Picnic		
Web Expenses	<u>190.00</u>	
Total Expenses	1955.00	

Treasurer  
*Robert S. Pasquarelli*  
 Treasurer