

Minutes of the Fifth Division Council Meeting of the Van Rensselaer Division
7 May, 2008 hosted by the Kiwanis Club of Castleton-on-Hudson, NY
at the Castleton Volunteer Ambulance Hall, Castleton, NY

The meeting was opened by Lt. Governor Gale Leva at 7:24 PM. The LG thanked the Castleton Club for hosting this meeting and all present for attending.

Roll Call: the LG instructed the Secretary to conduct a roll call of the clubs of the Division. Present: Castleton-on-Hudson, 22 members (including the president & secretary); Hoosick Falls, five members (secretary); North Greenbush, one; Rensselaer, 5 (president & secretary); Sand Lake, 5 (secretary); and Troy, one.

Division Officers present: LG Leva, LG Designate Rogers & Secretary Booker.

Guests present: Key Club Division 18 Lt. Governor Liz Derderian

Clubs absent: Cambridge Valley

Division Officers absent: IPLG Davies & Treasurer Main

Acceptance of previous minutes: The minutes of the Fourth Division Council meeting held April 16, 2008 were accepted as presented.

Acceptance of the Treasurer's Report: The Treasurer's Report (copy attached) was accepted as presented.

The LG again thanked the Castleton Club and informed the Division that the food tonight had been prepared by the members of the Castleton Club and that the club was going to donate \$10 of the \$15 fee for tonight's meal to the Division. Spontaneous applause indicated the approval and appreciation of those in attendance. She also wanted to inform the Division that the Hoosick Falls Cub was going to celebrate a milestone (the 80th anniversary of its chartering by Kiwanis International) at the meeting Tuesday May 13th and invited all to attend.

Report on Sponsored Organizations' activities: Division Sponsored Youth Chair Dale Hall deferred to Key Club LG Liz for her report:

- 1) She praised and thanked the Hoosick Falls Club for their "Student Recognition Night" at which the club recognizes students who have, through hard work and perseverance, overcome adversity and are no longer a disciplinary problem and have also raised their grades.
- 2) She thanked to Rensselaer and Sand Lake Clubs for the financial assistance that they have given her, she now has the deposit so she will be going to the Key Club International Convention to be held in Denver, CO. She also remarked that she needs addition support to cover the balance of the registration costs for the convention and asked that any club that could help her to please do so.
- 3) She reviewed some of the NYD Key Club projects for the current year:
 - a. Support of the KPTCs around the state.
 - b. Kamp Kiwanis
 - c. Pediatric Lyme Disease

- d. The American Cancer Society – to include support of the Relay for Life
 - e. The Multiple Sclerosis Society
 - f. The Alzheimer Society
 - g. Operation Smile – support of an organization which provides third world children with facial deformities medical repair of those deformities
 - h. The Children’s Miracle TV Network fund raising
 - i. And a number of other causes.
- 4) The NY District needs the names and addresses of all Club Advisors and Faculty Advisors to the District’s Key Clubs; she requested the assistance of the sponsoring clubs – each is to provide this information to the NYD Key Club Administrator as soon as possible.
 - 5) She also requested that the sponsoring club communicate to their Key Clubs the importance of filing the monthly activity reports – only one of the Division’s club has filed the required reports.

Hall enforced the LG’s request for assistance with the reports noting that the necessary forms are available on line. He also noted that when reporting either service hours of funds raised the clubs must also provide “proof” of the amount reported. Also the reports are to be submitted to the Key Club District Secretary not directly to the LG.

PR Chair’s Remarks: Jim Rogers thanked the Troy Club for the Kiwanis Korner article that they had submitted; he informed the clubs that they might have missed seeing it as it appeared in the “Rensselaer Northern Edition” of the Advertiser – he is trying to get it published in the southern edition also. He asked each club that had not already done so to indicate to him when they would be submitting their Kiwanis Korner articles. He reviewed the 2007-08 PR Banner Patch program and encouraged all of the club to submit the paperwork for this program and hoped that all the clubs of the Division would qualify for the patch this year.

Changing his hat to that of the Lt. Governor designate, he requested that each of the clubs directly inform him of the names and contact information for the 2008-09 presidents and secretaries. He has scheduled the CLE training for July 26 at the Lakeview Restaurant, Averill Park and invited the Mohawk and Capital Division to also participate. After he receives the information requested he will contact the club presidents designate to arrange a contact visit prior to July.

LG Leva noted that the NYD web site indicates that the Van Rensselare Division clubs have added 14 new members – she knows that the clubs have indicated to her that that number is at least 20. Therefore, she requested that the club send the necessary reports and add fees on the unreported members ASAP. This is very important so that the clubs can receive the recognition that they are due. She continued in that vein by reviewing the requirements of the International and District for the Distinguished Kiwanian program for each, the Distinguished Club and the fact that this year the club president and club secretary are not automatically recognized as “distinguished” when the club is distinguished – they must also meet the requirements of Kiwanis International’s Distinguished Kiwanian program.

Governor Elect candidate Booker requested that he be authorized to arrange for a “Hospitality Suite” in the name of the Van Rensselare Division at the upcoming District Convention at Turning Stone. As there was no objection he was so authorized.

Club Reports:

Cambridge Valley: No report.

Castleton:

Membership – 49 with no new members

“On track for Distinguished Club status”: although the club hopes to achieve membership growth there is a doubt that the additional criteria will be met.

Status of Club Elections: Elections are still to be held.

Suggestion for Club/Division improvement: Our club needs to return to functioning committees.

East Greenbush:

Membership – 27 members with no new members

Distinguished Club status: it is the goal of the President that the club be “Distinguished”

Club Elections: Nominating Committee has made its report and elections are scheduled.

Club/Division improvement: the club is attempting to have programs at the second meeting of the month.

Hoosick Falls:

Membership – 40 with 2 new members

Distinguished Club status: “We are going to be!”

Club Elections: elections completed but without President – election of President TBA

Club/Division improvement: Nothing reported.

Rensselaer:

Membership – 25 including two new members

Distinguished Club: the club thinks that it should be on track

Club Elections: scheduled for May 15th.

Club/Division improvement: the club realizes the need for improved publicity

Sand Lake:

Membership – 59 no new members, however 2 have been approved by the Board and there are three others “in the system”

Club Elections: scheduled for May 12th.

Club/Division improvement: a member of this Division should be elected to the office of Governor Elect.

Troy:

Membership: 45

Distinguished Club status: could be

Club Elections: scheduled

Club/Division improvement: Nothing reported.

Discussion of a policy regarding the payment of the meals for sponsored youths attending a Division Council meeting. Although there was no clear consensus reached or policy established it was noted that there has to be a limit or control placed on the number of guests that the division is expected to pay for at any meetings. Therefore, clubs that wish to invite any guests which are to be paid for by the division and not the club are to notify the LG prior to the meeting and get his/her approval. This is not intended to include the respective Lt. Governors or Governors of the Key Club or Circle K (although the LG should be informed if they are planning to attend any meetings.)

LG Leva adjourned the meeting at 8:25 PM

Respectfully submitted,

David E. Booker, Division Secretary

Treasurers Report for the Van Rensselaer May 7th

Beginning balance as of May 2, 2008	\$2,854.92		\$2,854.92
Expenses			
	Budget	Actual	This period
Lt. Governor	\$600.00		
Divisional Secretary	\$60.00		
Club Building/T AG	\$200.00		
Website Contract	\$135.00	\$134.35	
PLG Plague	\$105.00		
Sponsored Youth D. Council	\$300.00	\$120.00	
Circle K Convention		\$210.00	
North Greenbush Circle K expenses		\$189.00	\$189.00
Total Expenses			\$189.00
 Revenue			
Dues (240 members @ \$4 each)	\$972.00	972.00	\$124.00
Tuscany Trip	\$500.00	\$500.00	
Miscellaneous	\$0.00	\$0.00	
Club donation for Circle K			\$60.00
Total Revenue			\$184.00
 Actual balance as of May 7, 2008			 \$2,849.92