



Minutes of the  
Second Meeting of the Van Rensselaer Division  
of the 2015-2016 Kiwanis Administrative Year  
Hosted by the Kiwanis Club of Hoosick Falls, NY  
at Giuseppe's Restaurant, 3680 NY Route 7, Hoosick Falls  
January 4, 2016



Call to order – Lt. Governor Pat Lane called the Division Council meeting to order at 7:15 pm.

Roll Call – Lt. Governor Pat requested that Secretary David Booker call the roll:

Kiwanis Club of Castleton-Schodack, NY four members present including President Mary Lou Kulpa;

Kiwanis Club of East Greenbush, NY two members present including President Lynne Catelotti;

Kiwanis Club of Hoosick Falls, NY 9 members & three guests present including President Wendy Larson and Secretary Gale Leva;

Kiwanis Club of North Greenbush, NY no members present;

Kiwanis Club of Rensselaer, NY four members present including President Don Bink & Chairman of the Board Mollie Schook;

Kiwanis Club of Sand Lake, NY seven members present including Secretary David Booker;

Kiwanis Club of Troy, NY four members present including President Oliva Prout,

Division Officers present:

Lt. Governor Patricia A. Lane;

Lt. Governor Elect Stephen Vadney;

Immediate Past Lt. Governor James E. Prout;

Division Treasurer PDLG Robert S. Pasquarelli;

Division Secretary PG David E. Booker;

Service Leadership Programs District Officers present:

Key Club Division XVII Lt. Governor Michaela Mueller;

Division Chairs present:

Formula New Club Builder Robert R. Loveridge;

Formula Club Councilor/Service Leadership Programs/Facebook Olivia Prout;

Formula Club Councilor James Prout;

KI Foundation/Eliminate Project Lynne Catelotti.

Opening remarks of the Lt. Governor: Lt. Governor Pat Lane thanked everyone for turning out on such a “nasty, brutally cold night.” She noted that the Division is off to a good start in 2016 as the collections for the *Bells of Life Campaign* were very successful. She urged the clubs to help support some of their sponsored SLP participants by assisting with the funding of their attendance at the upcoming March CKI District Convention and the Key Club Leadership Training Conference. Lt. Governor Pat suggested that by supporting these youths the club might indeed be ensuring future members. She noted that there were a number of long time Kiwanis members in the room who could remember fondly their Key Club and/or Circle K days. Lastly she urged the clubs to send representatives to the NY District Mid-Year Conference in February. She recounted her recent very pleasant experience at the K Family Weekend at the Villa Roma.

Approval of the previous minutes: The minutes of the November 30, 2015 meeting of the Council were accepted as published.

Treasurer's Report: Treasurer Bob Pasquarelli reported that three clubs had paid the 2015-16 Division Membership Fees and urged the others to attend to this matter. He reminded the clubs that they have a responsibility to file the IRS Form 990 tax return no later than February 15, 2016. Any clubs with questions about this should visit the IRS web site ([www.irs.gov](http://www.irs.gov)); most of the clubs should be able to file the “postcard 990.”

Report of the Key Club Lt. Governor: Lt. Governor Michaela Mueller thanked the Kiwanis members who attended her December Key Club Divisional. She noted that the NY District Key Club Governor also attended the meeting. At the meeting letters to Santa were written requesting support for Make A Wish. To date the District has over 60,000 service hours; one project – Averill Park High School Key Club members assisting in the Sand Lake Kiwanis Adopt-a-Highway project was written up in the Key Club District newsletter. She also wanted to make the clubs aware of the upcoming Key Club Division Elections. She knew of one student who had expressed an interest in running for the office of Lt. Governor.

Remarks of the Circle K Lt. Governor: Lt. Governor Aaron Skulsky was out of the country on school break.

Remarks of the Lt. Governor Elect: Lt. Governor Elect Stephen Vadney announced that he had made arrangements to hold the 2016-17 Governor's Visit and Division-wide Club Officer Installation on Saturday, October 1, 2016 at the Franklin Terrace. He requested that the clubs reserve the date for this event.

Update on transportation to the Toronto, Canada International Convention: IPLG Jim Prout informed the division that a 35 seat bus, at full capacity, would cost \$135 per rider. The bus could leave at 10 am on Wednesday, June 22 and return from Toronto shortly after noon on Saturday, June 25. The bus could be used by the division for transportation to/from a division outing while in Toronto. Jim urged members interested in attending the convention to register as soon as KI opens the on line registration.

Governor's & First Lady's Projects: Lt. Governor Pat Lane urged the clubs to consider holding a "baby shower" on Valentine's Day as a part of the First Lady's Project.

Printing of the Anti-Drug Education Booklet: PDLG Bob Loveridge briefly reviewed the discussion at the last Division Council meeting concerning printing an anti-drug booklet. He noted the state, county and school nurses also have educational information available. No further action was taken at this time.

New Business:

Approval of the *Confidential Statement of Intent*: PDLG Bob thanked the clubs for their efforts collecting for the Bells of Life. He noted that the hospital had requested that the divisions involved in the *Bells of Life*/supporting the KPTC at the Albany Medical Center approve the *CSI* so that donated money could be used to purchase "brain monitor cerebral oximeter systems" for use in the NICU. The *CSI* also pledges to raise \$5,000 a year during the next five years. Bob remarked that the Capital and Van Rensselaer clubs had collected nearly \$10,000 this year alone! The *CSI* was approved unanimously.

Other New Business: None

Club Reports: highlights of the club reports:

Castleton-Schodack: the next chicken barbeque will be held on January 31. The club is supporting a program in the Castleton Elementary School during which an author of children's books will visit the school and every student will be given a book. The club will host a Division Council on March 17<sup>th</sup>. [Note: this was later changed to Wednesday, March 16, 2016.]

East Greenbush: the shoe drive is coming to a close – please call President Lynne to donate any used shoes. The club will hold a bowling fundraiser on Sunday, January 17 from 2 to 4 pm at the East Greenbush Bowling Alley. This year's Comedy Night fundraiser will be held at Comfort Inn & Suites, Saturday, February 27. Doors open at 6:30 with the show starting at 8 pm. Tickets are now on sale.

Hoosick Falls: the club will hold a "Baby Shower" this month, an ice skating party in February, work in the playground in April as well as holding the Autism Walk in April.

Rensselaer: The Key Club assisted with the club's Christmas in the city last month with 18 youth serving at the event, five of the Key Club members assisted with the clubs Christmas Party at the Boys & Girls Club. The next Division Council will be hosted by the Rensselaer Club at the Rensselaer Area Senior Center on Thursday, February 18 – Jimmy Casey will cater the event. On April 2 the club will hold its second pancake breakfast.

Sand Lake: the club had a very successful Holiday Food and Gift Basket program serving over 65 families with nearly 170 children. The citrus sale fundraiser was also successful. One of the reasons that the club was able to collect \$1,100 for the *Bells of Life* at the Crossgates Mall was that a number of Builders Club members helped – no one can say "No" to a young child. On March 21 the club will host a Builders Club/K Kids Club night for or sponsored clubs. FYI – this year on Saturday (June 18) at Summerfest the Hair of the Dog will be the featured band.

Troy: the club continues the Happy Hour meetings at the Malt Room at Browns Brewery, River Street, Troy once a month. The club has a goal of 50 members by the time that it celebrates its 100<sup>th</sup> Anniversary. The Victorian Stroll Chestnut Sales was again a great success.

Adjournment – Lt. Governor Pat Lane adjourned the meeting at 8:05 pm.

The next meeting to be hosted by the Rensselaer Club on Thursday, February 18, 2016 at the Rensselaer Area Senior Service Center, East & Herrick Streets, Rensselaer

Respectfully submitted,

David E. Booker,  
Division Secretary



**VAN RENSSELAER DIVISION OF KIWANIS**  
 Treasurer's Report for the period ending 1/4/2016

	admin	service	
Balance as of 11/30/2015	\$6,589.05	\$4,077.36	\$10,666.41
Income	328.00		
expenses		14.00	
Balance as of 1/4/2016	\$6,917.05	\$4,063.36	\$10,980.41

	<u>Budget</u>	<u>Actual</u>
<b>Income</b>		
Dues	780.00	<b>328.00</b>
Golf Tournament	4000.00	
<b>Expenses</b>		
<b>Admin Acct</b>		
PLG Plaque	160.00	
Lt Gov Expense	2000.00	
Div Secretary Expense	100.00	
Club Building	500.00	
Web Expenses	180.00	
Gov's visit	200.00	<b>170.89</b>
mid year & conv basket	300.00	
Convention reimbursement		
<b>Service Acct</b>		
Sponsored Youth	250.00	<b>74.00</b>
Key Club - Convention	1450.00	
Circle K Convention	200.00	
K Family Picnic	50.00	
Kamp Kiwanis		<b>112.00</b>
Eliminate	1000.00	
<b>Total Expenses</b>	<b>\$6,390.00</b>	<b>\$356.89</b>

Respectfully submitted  
*Robert S. Pasquarelli*  
 Treasurer



### Confidential Statement of Intention

**Name:** Kiwanis Council of the Capital Region      **Date:** November 23, 2015

In recognition of the vital importance of the Albany Medical Center to the people of the Capital Region and to assist with meeting the objectives of the Albany Medical Center and its goal to support quality patient care, medical education, and biomedical research, I/we intend to contribute the following:

I.      **Gift Amount:** \$25,000

**Payment Schedule:**

Date	Amount	Balance
2016	\$5,000	\$20,000
2017	\$5,000	\$15,000
2018	\$5,000	\$10,000
2019	\$5,000	\$5,000
2020	\$5,000	\$0

II.      **Purpose of Gift**

Please use my gift to support: Albany Medical Center’s Bernard & Millie Duker Children’s Hospital Level 4, Neonatal Intensive Care Unit (NICU) Brain Monitor Cerebral Oximeter System.

III.      **Signature(s)**

This statement of intent is an expression of my/our present plans, is subject to revocation or modification by me/us and is not legally binding. This pledge intention can be modified at any time in the future.

\_\_\_\_\_  
Donor Signature

\_\_\_\_\_  
Donor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**IV. Reminders**

Please send me a reminder notice: (check one)

<input type="checkbox"/>	Annually (Nov)	<input type="checkbox"/>	Semi-Annually (Jun/Nov)
<input type="checkbox"/>	Quarterly (Mar/Jun/Sept/Nov)	<input type="checkbox"/>	Monthly
<input type="checkbox"/>	Other – Please Specify:		

**V. Public Recognition**

Albany Medical Center may publicly acknowledge this commitment: \_\_\_ Yes \_\_\_ No

This gift commitment is in honor or memory of: \_\_\_\_\_

Please send notification of my gift to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**VI. Matching Gift Information** (Check box if applicable)

\_\_\_ I or my spouse/partner are employed at a corporate matching gift employer. Please consult with me/us to take the fullest advantage of my company's program.

**VII. Special Instructions**

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**Please convey to:**  
Albany Medical Center Foundation  
43 New Scotland Avenue, MC 119  
Albany, New York 12208-3478