



**Minutes of the Fifth Meeting of the  
Van Rensselaer Division Council  
for the 2013-2014 Kiwanis Administrative Year**

Hosted by the Kiwanis Club of Hoosick Falls  
May 20, 2014

Giuseppe's Restaurant, 3680 Route 7, Hoosick Falls



Call to order – Lt. Governor Harleen Hilton called the meeting to order at 7:08 PM

She welcomed everyone noting that there was a good crowd and hoped that all enjoyed the beautiful ride up as much as she did. She asked everyone to turn off their cell phones. She shared her recent frustrations caused by the actions or complaints of others – causing her to ask the question “Call I make it to the end of my term?” She then remembered the reason that she is in Kiwanis – to help others, which seemed to rejuvenate her will and motivation. She suggested that anyone who is feeling frustrated just remember the primary reason that we are in Kiwanis and forget about those distractions that are frustrating us.

Roll Call – Lt. Governor Harleen requested that Secretary David Booker call the roll of the clubs.

Division Clubs:

Castleton-Schodack: five members present including Club President Loretta Branigan and Club Secretary Marty Ray;

East Greenbush: four members present including Club Secretary Angela Cave;

Hoosick Falls: 10 members present including Club President Wendy Larson and Club Secretary Gale Leva;

North Greenbush: no members present;

Rensselaer: four members present including Internal Club President Mollie Schook and External Club President Donald Bink;

Sand Lake: eight members present including Club President Stuart Nippes and Club Secretary David Booker;

Troy: four members present.

Division Officers present:

Lt. Governor Harleen Hilton;

Lt. Governor designate James Prout;

Immediate Past Lt. Governor Robert Loveridge;

Division Treasurer Robert Pasquarelli;

Division Secretary David Booker and

Lt. Governor Elect designate Patricia Lane.

SLP District Officers:

Key Club Division XVIII Lt. Governor LeeAnn Owens.

Division Chairs:

Service Leadership Programs: PE designate Olivia Prout and DPP Dale Hale;

Social Activities: PDLG Jean Andrick;

KI Foundation, NYD Foundation, Kamp Kiwanis and Young Children #1: PDLG Robert Loveridge;

Web Master and Public Relations: PLG Kenneth Ormiston;

Nomination and Secession: LG-designate James Prout; PLGs Wendy Prout and Gale Leva;

Governor's Project: PE-designate Olivia Prout;

Van Rensselaer Division Kiwanis Family Fun Day picnic: PDLG Robert Pasquarelli and PLG Kenneth Ormiston.

Previous Minutes – The minutes of the previous meeting (March 19, 2014) were accepted as published.

Treasurer's Report – noting that the Division is in fine financial shape, Division Treasurer Bob Pasquarelli presented his report (copy attached) which was accepted as presented.

Report of the Van Rensselaer Division K Family Picnic – Treasurer Bob Pasquarelli reviewed the history of the Division Family Picnics. Decades ago members and their families and extended families would hold a well-attended picnic at the current site of the Van Rensselaer Manor. With the construction of the Manor there was no picnic until three years ago when the Division tried to hold a “K-Family” picnic with Kiwanians (and their families), and members of the sponsored Circle K Clubs, Key Clubs, Builders Clubs and K Kids Clubs at the Schodack Town Park in September. Attendance was never what had been hoped for, but great fun for those that attended. And when the CKI members suggested holding the event in the spring it was changed to early May with even fewer attending. It was suggested by the Troy Club that the division try to hold the picnic at another location – perhaps Troy’s Prospect Park. PDLG Bob Loveridge suggested that each club be given a more “formal role” in the planning and execution of the event. PLG Wendy Prout offered to check on the availability of Prospect Park. Treasurer Bob Pasquarelli asked the clubs to think about the event and hoped that it would be brought up again at a future meeting.

Report of the 3<sup>rd</sup> Annual Division Golf Outing – PDLG Bob Loveridge reviewed the successes of the past two Division Golf Outings noting that the success of the event was due in a large part to the hard work of the clubs. He noted that there were only a few weeks to finish the work needed for this year’s outing. He hoped that each club would provide one or more foursomes and that non-golfers would sign up for the dinner. He also requested that anyone who could help out on the 31<sup>st</sup> let him know.

Youth Protection Guidelines Coordinator President designate Linda Ellis reminded the clubs that each had been requested to identify a club member who would act as the club contact in regard to the KI Youth Protection Guidelines. She also urged those clubs that have not already had background checks done for the Club SLP Advisors that as of October 1 all club advisors must have a “clear background check” or they may not serve as the club advisor to the sponsored organizations. She is concerned as there does not seem to be a great deal of understanding of this issue by many of the clubs. The following identified the club contacts:

Castleton-Schodack: Loretta Branigan;  
East Greenbush: Angela Cave;  
Hoosick Falls: Wendy Larsen;  
North Greenbush: Patty Quinn;  
Rensselaer: Donald Bink and  
Sand Lake: Linda Ellis and Janet Malecki.

Remarks – Lt. Governor Designate Jim Prout reported that he had recently returned from the Lt. Governor Training in Utica. He noted that the Van Rensselaer Division is in good shape when compared to the other divisions with only one club with a membership below charter strength. He urged the incoming presidents and secretaries to complete the “on-line training” for their respective offices. He hopes that the division will be well represented at the August NY District Convent to be held at the Desmond Hotel. He informed the clubs that he would like to hold one division-wide officer installation perhaps with the District Governor officiating. He suggested that the single event would be less expensive than the tradition seven individual installations. The general consensus was that this would be a good idea and the clubs were asked to get the opinion of their members.

Remarks – Key Club Division XVIII Lt. Governor LeeAnn Owens thanked the division and those clubs that have provided financial assistance to her allowing her to attend the Key Club International Convention in Anaheim, CA. She reported that all of the Key Clubs had held their elections and that she would be holding an officer training at Tamarac High School later this month. She would like to charter a new Key Club in the division and requested any Kiwanis club that would like to sponsor another Key Club to let her know. She extended Key Club Governor Jacob Spencer’s regrets that he could not attend this meeting but he had a prior commitment in the Capital Division. He did report that he had

attended the Key Club Governors' training in Indianapolis and enjoyed meeting others from all over the world.

Remarks – Lt. Governor LeeAnn passed on the following for CKI Capital Division Lt. Governor Elizabeth McGuirk: Okay we had a divisional and we set goals I think it was to raise \$2000 and I'm not sure what the other goal was, I have it written on my computer. We also were thinking of holding a carnival where all the money raised goes to eliminate (there was a debate about this.) over the summer we are collecting pull tabs for Ronald McDonald house.

#### Division Committee Reports:

Membership Growth and Participation: Chair Joe Behson – KI's monthly comparison report concerning the clubs' membership numbers were given to each club and if the club had a problem they were directed to contact KI.

Service Leadership Programs: Division Chair Olivia Prout remarked that LG LeeAnn is a great resource and urged each of the clubs to give her an email contact so that the club could get her updates. She also asked that the clubs consider sponsoring the new Key Club that LG LeeAnn would like.

Social Activities: Chair Jean Andrick reviewed the Theater Barn tailgate outing and the July 17<sup>th</sup> Valley Cats Eliminate Fundraiser.

KI Foundation, NY District Foundation, Kamp Kiwanis & Young Children Priority Number One: Chair Bob Loveridge called attention to the NY District Foundation Yankee Baseball Outing and passed on the thanks from NYD Chair for the Albany KPTC, Rick Strum for the clubs' fundraising efforts noting that already one half of the cost of the *Giraffe* have been raised.

Governor's Project: Chair Olivia Prout requested a report on the Autism Walk that the Hoosick Falls Club held. President Wendy Larson reported that although it was cool and wet the club had raised \$1800.00 and plans to make this an annual event. The Rensselaer Club reported that they would have a speaker with an autistic child at a future meeting.

#### Club Reports: reported by the clubs –

Castleton-Schodack: the sponsored Key Club will hold a "Senior Prom" for area seniors. The club will hold a Memorial Day Breakfast and be selling food at the local "Music In The Park" concert series.

East Greenbush: reviewed the upcoming "Kickball Tournament" which will raise funds for their "Kicking it for Autism."

Hoosick Falls: has lost a member but added three new members; the chicken BBQ will be held on Tuesday June 10. And the annual Student Recognition Dinner will be held at the Falls Diner.

Rensselaer: the Summer Concerts start on June 18<sup>th</sup> and will run through the first week in August. The club will hold two chicken BBQs at the North End Fire House.

Sand Lake: everyone is invited to Summerfest and the club has lost two members and added four.

Troy: the Tamarac High School Key Club will be holding its Key Club Idol competition. The club's Prayer Breakfast with Sister Kate from St. Michael's Church will be the speaker. Once again the club will be holding a "Reading with the Valley Cats" project – supplying books to be read to young children by members of the Valley Cats ball team and the youth will be able to keep the books.

Lt. Governor Harleen adjourned the meeting at 8:20 PM

Respectfully submitted,

David E. Booker, Division Secretary

Next Division Council Meetings:

June 10, 2014 – East Greenbush Kiwanis Club at the East Greenbush Town Park

September – Kiwanis Club of Troy to be scheduled

Social Events:

Valley Cats Game & Picnic for Eliminate: Thursday, July 17 – Joe Bruno Stadium – Picnic 6PM

Theater Barn Tailgate Outing – July 13, 2014 – Theater Barn, New Lebanon

Other dates:

Kiwanis International Convention – July 17-20, 2014 – Tokyo/Chiba Japan

New York District Convention & Official Visit of Kiwanis International President Gunter Gasser –

August 14-17, 2014 – The Desmond, Albany



**For Division Roster/Contact information**

**PLEASE PRINT LEGIBLY**

2014-2015 Club Officers

Kiwanis Club of \_\_\_\_\_

President: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred phone: \_\_\_\_\_

President Elect (if any): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred phone: \_\_\_\_\_

Vice President (if any): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred phone: \_\_\_\_\_

Immediate Past President: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred phone: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred phone: \_\_\_\_\_

Secretary: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred phone: \_\_\_\_\_

**PLEASE RETURN TO David Booker**



Serving the  
Children  
of the World



### VAN RENSSELAER DIVISION OF KIWANIS

Treasurer's Report for the period ending 5/18/2014

	admin	service	
Balance as of 4/23/2014	\$4,942.66	\$1,924.00	\$6,866.66
income	172.00		\$172.00
expenses		-440.00	-\$440.00
Balance as of 4/23/2014	\$5,114.66	\$1,484.00	\$6,598.66

Income	Budget	Actual
Dues	932.00	856.00

#### Expenses

##### Admin Acct

PLG Plaque	105.00
Lt Gov Expense	2000.00
Div Secretary Expense	100.00
Club Building	100.00
Web Expenses	190.00
Division Ad	50.00
mid year & conv basket	300.00

##### Service Acct

Sponsored Youth	250.00	91.00
Key Club - Convention	1450.00	625.00
Circle K Convention	200.00	
K Family Picnic	150.00	50.00
Eliminate	1000.00	1000.00

<b>Total Expenses</b>	<b>\$5,895.00</b>	<b>\$1,766.00</b>
-----------------------	-------------------	-------------------

Respectfully submitted  
*Robert S. Pasquarelli*  
Treasurer