



Van Rensselaer Division New York District Kiwanis International



Minutes of the January 11, 2021 Virtual Division Council Meeting Hosted by the Kiwanis Club of Sand Lake

Call to order/Welcome – Lt. Governor Wendy Prout called the meeting to order at 6:08 PM and welcomed everyone in attendance.

Roll Call – Lt. Governor Wendy requested that Secretary David Booker call the roll:

Clubs present: Kiwanis Club of Castleton-on-Hudson – one member at the start of the meeting, eventually three members including President Adele Harris and Secretary Marty Ray;

Kiwanis Club of East Greenbush – four members including President Lynne Catelotti;

Kiwanis Club of Hoosick Falls – five members including President Catherine Gilligan and Secretary Sherm Baker;

Kiwanis Club of Rensselaer – two members including President Donna Zobre Baxter;

Kiwanis Club of Sand Lake – 15 members including President Frank Lewandusky and Secretary David Booker; and

Kiwanis Club of Troy – eight members including President Marie Malsch and Secretary Wendy Prout.

Division Officers present: Lt. Governor Wendy Prout;

Immediate Past Lt. Governor Lynne Catelotti;

Division Treasurer: Robert S. Pasquarelli;

Division Secretary: David Booker.

Division Committee Chairs present: Jimmy Bulmer – Membership and New Club Building;

Robert Loveridge – Bells of Life Campaign;

Elisa Prout – Division Facebook/Web Site.

NY District Officers/Committee members: PG David Booker;

Wendy Prout – NYD Key Club Committee Member.

Guest Speaker – NYD Coordinator for the Eliminate Project Kimberly Davis was unable to attend the meeting.

Lt. Governor's Opening Remarks – Lt. Governor Wendy Prout thanked everyone for their perseverance during the last year and their continued perseverance serving the children of our communities. She individually thanked the club presidents for their leadership and specific club projects during the Covid-19 crisis: she thanked Castleton President Adele for the *Drive Thru Chicken BBQ*; Troy President Marie for the sponsoring 40 families from the Salvation Army's *Angel Tree*; Hoosick Falls President Cate for thinking outside of the box and holding a successful on-line basket raffle fund raiser; Sand Lake President Frank for the club's *Holiday Food and Gift Baskets*; East Greenbush President Lynne for the club's Cheese Cake and Cookie Dough fund raiser; and Rensselaer President Donna for the club's support of *Christmas in the City*. She noted that "we all know that the presidents lead the club, but it is the membership and project chairs that get the work done."

She then reviewed the "Covid-19 Wavier" that Kiwanis International is requesting that the club's have members attending in person meetings/events sign. She noted that the form had been sent to the club

Schedule of Division Council Meetings:

March 9, 2021 – Kiwanis Club of Hoosick Falls

April/May 2021 – Kiwanis Club of East Greenbush

July/August 2021 – Kiwanis Club of Rensselaer

September 2021 – Kiwanis Club of Troy

Important dates: (tentative)

New York District Mid-Year Conference: March 19-21, 2021 – Desmond Hotel, Albany, NY

NY District Key Club Leadership Training Conference: March 19-21, 2021 – to be held virtually.

NY Circle K District Convention: March 26-28, 2021 – Desmond Hotel, Albany, NY – Albany, NY

Kiwanis International Convention: June 24-27, 2021 – Salt Lake City, UT

New York District Convention: August 11-15, 2021 – Binghamton, NY

presidents and secretaries. Secretary David added that as of November 1, 2020 Kiwanis International is no longer accepting any claims under the liability insurance for Covid-19 related claims. President Frank (Sand Lake) asked if the participants in the upcoming Ice Fishing Derby would have to sign the waiver. LG Wendy responded that she would inquire about that.

She reviewed the requirement for the clubs annually training their membership in regard to the Youth Protection Guidelines. And reporting the completed training on the Secretary Dashboard. She informed Secretary David that he is to report this information to the District Secretary.

Previous meeting's minutes – Lt. Governor Wendy requested a motion to accept the minutes of the November 4, 2020 meeting. Upon the motion by Rensselaer (Shook), supported by Sand Lake (Lane) and carried on a voice vote the minutes were accepted as published.

Treasurer's Report – tabled until the arrival of Treasurer Robert Pasquarelli.

Reports of the Division Committee Chairs:

Membership and New Club Building - Jimmy Bulmer: LG Wendy thanked relatively new member Jimmy Bulmer of the Troy Club for accepting appointment as the Membership Chair. He started his report by reminding all that there would be no Kiwanis without its members and the clubs could not have an impact in their communities without members. He reviewed the goals for new members: for clubs of 50 or more members five new members and for clubs fewer than 50 – 10% of the current membership. He encouraged everyone to practice their elevator speech. He suggested that members look at those that they know for new prospects. He noted that clubs should have new member applications and other material to give to prospective members. He also suggested that prospective members should not only be invited to meetings but asked to volunteer for club projects. Finally, he suggested that the clubs promote what they do with social media.

Bells of Life Campaign - Bob Loveridge: Bob observed that the Covid-19 crisis has changed what we can do for the campaign. The requirements imposed by Crossgates Mall caused many, including the clubs of the Van Rensselaer Division, to forego fund raising events at the mall. He reported that the East Greenbush Club had passed out Bells that they had from last year to local businesses. He reported that he had encountered resistance from local businesses to collect this year. He would like ideas of alternate fund-raising projects for the campaign and is looking into have clear plastic "bells" that could be used for "contact free" fund raising.

LG Wendy reported that she had inquired as to how the money raised would be used and learned that it would support the Pediatric Emergency Room at Albany Medical Center. She suggested that if clubs could not raise money for the campaign – they could donate as a club.

Vinny Catelotti reported that the East Greenbush Club had raised \$265.00 at five local businesses.

Treasurer's Report: At 6:32 it was noted that Treasurer Bob Pasquarelli had joined the meeting. In making his presentation, Treasurer Bob reported that three clubs had paid the division dues, The division is in good financial shape – but without the income from the golf tournament we should watch our expenses. East Greenbush (L. Catelotti) made the motion to accept the report (attached to these minutes) for filing. Rensselaer (Baxter) supported the motion, and it was carried on a voice vote.

Reports of the Division Committee Chairs (continued):

Weekend Food Backpack Project - Pat Wood: not present – LG Wendy read her report listing the schools receiving food from the Northeastern Regional Food Bank: Averill Park Central School District: the three elementary schools; Tamarac School District: the one elementary school; East Greenbush CSD: Goff and Genet schools; Schodack: the three schools; Lansingburgh: two elementary schools; and in Troy: four elementary schools and the Sunnyside Center. She also reported that due to Covid-19 backpacks can no longer be used and that many schools are using bags that they purchase in quantities of 500 for \$340. LG Wendy suggested that the clubs contact the schools to see if they need help.

Round Robin - Noreen Barrett: absent - nothing reported.

Division Facebook/Web Site - Elisa Prout: She reported that the information on the web site is out of date and requested that the clubs review the information and email her any updates. She tries to share information

that she finds on the clubs' Facebook pages on the division Facebook page. If any club has something that they would like to have posted on the page, please email her.

Governor's Project/Partners' Project – vacant: LG Wendy stated that this is a very easy committee to chair and requested a volunteer to chair the committee. LG Wendy reported that the Governor's Project is Disaster Relief: clubs could collect for the project; create disaster relief kits; other ideas available on the NY District web site.

The partner's project is Veterans – one suggestion came from Castleton President Adele: Coats for Vets. Clubs would purchase a coat from the Ocean City Job Lots web page for \$40 and would receive a Job Lots gift card for \$40.

On To Convention – vacant: LG Wendy request a volunteer for this chair and then reported that the Mid-Year Conference has been changed to March 19-21 if there is to be an in-person Mid-Year.

Succession – vacant: All past presidents are eligible to serve as Lt. Governor and Lt. Governor-elect.

Old Business – none

New Business – none

Club Reports:

Castleton-on-Hudson: 53 members; goal of five new members – no new members to date; KI and NYD dues are paid; YPG Training has not been done this year; the PR information had been received; donations made to the Anchor's Food Bank; 1/24 Chicken BBQ cancelled; the club is meeting virtually.

East Greenbush: 22 members; one new member and two potential; the YPG have been shared with the membership; currently collecting hats, mittens and scarves for St Paul's and Joseph's House.

Hoosick Falls: 20 members; held basket raffle raised just over \$400; helped 30 families with turkeys and hats and mittens and age-appropriate gifts for the children; upcoming Baby Shower project.

Rensselaer: 13 members – two new members "in the wings"; dues are unpaid; YPG Training to be held in February; PR kit received; over 180 children served at the Boys and Girls Club.

Sand Lake: 46 members; goal of five new members of which two have been added; dues are paid; YPG Training completed; received the PR packet; donated food and gifts to 71 families with 171 children, additionally four families in Rensselaer received for Toys for Tots were given assistance; bi-weekly unloading of food delivery to the Doors of Hope; Ice Fishing Tournament scheduled for February; hoping to hold Summerfest; working on a partnership with B&G Club Camp Adventure.

Troy: 40 current members; four new members meets the goal; membership fees are paid; held the training for the YPG; PR packet was received; supported the B&G Club of Albany and the Salvation Army with gifts for Christmas; monthly projects at the Regional Food Bank and Joseph's House; planning the Chicken BBQ.

Lt. Governor's Closing Remarks – LG Wendy thanked the Division Secretary for forwarding the materials to the clubs and for managing the minutes. She quoted the District Governor Brenda Leigh Johnson "Be kind, look for the joy in all you do and be the light in someone's life."

Adjournment: LG Wendy adjourned the meeting at 7:07PM without any objections.

Respectfully submitted,

David E. Booker, Division Secretary.



VAN RENSSELAER DIVISION OF KIWANIS

Treasurer's Report for the period 10/01/20-12/31/20

	admin	service	
Balance as of 10/1/2020	2691.97	\$1,149.99	\$3,841.96
Income	412.00		
expenses	(200.00)	(655.95)	
Balance as of 12/30/2020	2903.97	\$494.04	\$3,398.01

<u>Income</u>	<u>Budget</u>	<u>Actual</u>
Dues	780.00	
Golf Tournament	4000.00	
<u>Expenses</u>		
Admin Acct		
PLG Plaque	100.00	
Lt Gov Expense	1700.00	
Div Secretary Expense	100.00	
Club Building	500.00	
Web Expenses	180.00	
Gov's visit	100.00	
mid year & conv basket	100.00	
Kiwanis One Day		200.00
Camp Adventure		455.95
Service Acct		
Sponsored Youth	100.00	
Key Club - Conferences	800.00	
Circle K conferences	200.00	
Miracle League Dinner		
Rensselaer Christmas		200.00
Total Expenses	\$3,880.00	\$855.95

Respectfully submitted
Robert S. Pasquarelli
 Treasurer