



Van Rensselaer Division New York District Kiwanis International

Minutes of the Sixth Meeting of the Van Rensselaer Division Council
for the 2012-13 Kiwanis Administrative Year
September 17, 2013 hosted by the Kiwanis Club of Hoosick Falls
Hoosick Falls Country Club, Richmond Drive, Hoosick Falls, NY

(Note: due to the VERY POOR acoustics – a very loud group meeting in the same open space – these minutes are necessarily sketchy)

Call to Order and Welcome: At 7:15 PM Lt. Governor Harleen called the meeting to order and welcome all remarking that she was pleased by the wonderful turn out.

Roll Call: Lt. Governor Harleen requested a roll call of those present.

Clubs attendance:

Castleton-Schodack: four members present including President Ed Brewer and Secretary Marty Ray;
East Greenbush: five members present including President Lynne Catelotti and Secretary Angela Cave;
Hoosick Falls: 14 members present including President Sherm Baker and Secretary Gale Leva;
North Greenbush: no members present;
Rensselaer: four members present including President Bill Lyons and Co-secretaries Jenn Lyon and Don Bink.
Sand Lake: six members present including Secretary Dave Booker; and
Troy: three members present including President Michelle Skinner

Division Officers:

Lt. Governor Harleen Hilton
Immediate Past Distinguished Lt. Governor Robert R. Loveridge
Treasurer Robert S. Pasquarelli
Secretary David E. Booker

Division Committee Chairs:

Kiwanis International Foundation/Eliminate Project: Lynne Catelotti;
Membership Growth: Joseph Behson;
NYD Foundation/Kamp Kiwanis/Young Children Priority #1: Robert R. Loveridge;
Nominations & Succession: James Prout, Wendy Prout and Gale Leva;
Service Leadership Programs: Dale Hale and Olivia Prout;
Webmaster/PR: Kenneth Ormiston.

Service Leadership Programs:

Key Club Division XVIII Lt. Governor: Jacob Spencer
Guests: Ed, Laurie & Jared Ray “JR” Andrick – Program Speakers

Previous Minutes: the minutes of the August 7, 2013 Division Council Meeting were accepted, as published, on a voice vote.

Treasurer’s Report: after a presentation by the Treasurer the report (a copy attached) was accepted for filing on a voice vote.

Guest Speaker: Ed & Laurie Andrick discussed the problems raising a loving autistic child and the various support groups.

Schedule of the 2013-14 meetings of the Van Rensselaer Division Council: Lt. Governor Harleen distributed a draft schedule for meeting during the 2013-14 administrative year. After some changes the following schedule was set by Lt. Governor Harleen:

North Greenbush – Wednesday, November 6 - Carol’s Place
Castleton-Schodack – Wednesday, December 11 – Castleton Ambulance Garage
East Greenbush - Tuesday, January 14 or 28
Sand Lake – Monday, March 10 – Lakeview Restaurant
Rensselaer – Thursday, April 17 – Rensselaer Senior Center
Hoosick Falls – Tuesday, May 20 – Hoosick Falls County Club
Troy – June - Valley Cats.

Schedule of the 2013-14 Club Installations: Lt. Governor Harleen distributed a schedule of tentative club installations:

Sand Lake - Monday, October 7 - Lakeview Inn, Averill Park

Castleton-Schodack - Wednesday, October 9 – Castleton Ambulance Garage

Rensselaer - Thursday, October 10 – Rensselaer Senior Center

Hoosick Falls - Tuesday, October 15 – Hoosick Falls Country Club

North Greenbush - Wednesday, October 16 – Carol’s Place

East Greenbush - Tuesday, October 22

Troy - Tuesday, October 29

Lt. Governor Harleen noted that all the information is tentative and urged each club to share the information of their installation with the other clubs as soon as it is finalized. She also noted that interclubbing will be a very important part of her 2013-14 administrative year and very strongly urged the clubs to support each other by interclubbing to as many of the installations as they can.

2013-14 Van Rensselaer Interclub Award Program: Lt. Governor Harleen reported that she was developing a Division Interclub Award program which she will report on in more detail at a later meeting.

Distribution of new material for the “Club Secretary Resources” notebooks: Secretary David distributed to those clubs present the materials for the “Club Secretary Resources” notebook that Kiwanis International had produced. He informed the club’s that KI intended that this be a permanent document passed on from one club secretary to their successor. The material is intended to be place in a three ring binder. In addition to keeping the secretaries’ records the notebooks are to be used at the annual secretaries training and will be updated from time to time with inserts/replacement pages. He also called the clubs’ attention to the fact that effective October 1st the prorated new member add fee schedule will no longer used rather KI has adopted a flat \$50 new member add fee for all new members added in @013-14 regardless of when they join a club.

Discussion of the use of the “Golf Money:” IPDLG Bob reported to the clubs that there was approximately \$4,100 raised by the two golf outings, split between the Administrative Fund and the Programs Fund. He request that the clubs consider how the Division can best use the funds. Several suggestions were made: increase the Lt. Governor’s discretionary fund; offer a \$50 offset for new members toward their first full year’s dues; make donations to local food pantries and make a onetime donation to the Eliminate Project. Lt. Governor Harleen asked the clubs to “do their homework” and bring suggestions to the next meeting.

2013-14 Division Committee Appointments: Lt. Governor Harleen requested that anyone who would like to serve on a division committee or chair a committee contact her.

New Business: Eliminate Multi-division Coordinator Lynne asked that the club’s urge that their Sponsored Leadership Program organizations participate in the upcoming Halloween “Trick or Treat for UNICEF” program.

Key Club Lt. Governor’s remarks: Lt. Governor Jake informed the division that the Key Club clubs were going to take part in an Autism Walk in Albany. He thanked the division for the support he had received from the clubs and the division which allowed him to attend the recent Key Club International Convention where he had a great experience and learned a lot. He suggested that the Kiwanis Clubs consider inviting members of their SLPs to their meetings on a regular basis.

Webmaster: Division Webmaster Ken informed the clubs that he was planning to move at some point in the future and requested that anyone who might be interested in taking on the responsibilities of the Division Webmaster contact him.

Lt. Governor Harleen adjourned the meeting at 8:15 PM

Respectfully submitted,

David E. Booker, Division Secretary



VAN RENSSELAER DIVISION OF KIWANIS

Treasurer's Report for the Period ending September 16, 2013

Balance as of 7/8/2013			\$4,378.58
Note: Golf Tournament balance		4145.96	
Dues received			
Receipts		80.00	
Expenses	164.85		
Balance 9/16/2013			4293.73
Income		<u>Budget</u>	<u>Actual</u>
Dues		1864.00	1528.00
Expenses			
PLG Plaque	105.00		
Lt Gov Expense	1200.00		
Div Secretary Expense	60.00		
Officer Training		60.00	
Club Building/TAG	100.00		
Sponsored Youth	250.00		81.00
Key Club Lt Gov - Convention	400.00		200.00
Circle K Convention	200.00		120.00
Division Ad	50.00		
mid year & conv basket	250.00		252.06
Deposit for Town Park	50.00		50.00
Stars For Troops	0.00		250.00
K Family Picnic	100.00		
Web Expenses	<u>190.00</u>		
Total Expenses	2955.00		1013.06

Respectfully submitted
Robert S. Pasquarelli
 Treasurer