

Minutes of the Sixth Division Council Meeting  
of the 2019-2020 Kiwanis Administrative Year  
July 29, 2020 hosted virtually by the  
Kiwanis Club of Rensselaer

**Call to order:** Meeting was called to order by Lt. Gov. Lynne Catelloti at 6:43 PM

**Welcome and Introductions:** Lt. Gov. Lynne Catelloti welcomed all the clubs that were present on the virtual conference, and said she was impressed with all of the service that the clubs were providing.

**Roll Call:** Jim Prout, Secretary

<u>Club Name</u>	<u>Members Present</u>
Castleton-Schodack	2
East Greenbush	5
Hoosick Falls	0
Rensselaer	5
Sand Lake	4
Troy	8

Division officers present:

Lt. Gov. Lynne Catelotti  
Lt. Gov. Designate – Wendy Prout  
Division Treasurer Bob Pasquarelli  
Division Secretary Jim Prout  
Past District Governor David Booker

Service Leadership Programs District Officers:

NY District Key Club Committee Member for Division 18 Wendy Prout  
Circle K representative – Past Lt. Gov. Zak Stanke

**Secretary's Report:** Upon motion, duly seconded, the minutes of the June 11, 2020 meeting were approved.

**Treasurer's Report:** The treasurer's report was reviewed by the council, a copy of which is attached hereto. Treasurer Bob Pasquarelli reviewed report highlights

Upon motion, duly seconded, the Treasurer's Report was accepted for filing.

## **Old Business:**

**Club Elections** – please send 2020-21 club officer names and contact information to Secretary Jim Prout or Lt. Gov. Designate Wendy Prout.

**New York District Convention – August 13 – 16, 2020, Desmond (Albany)** – Lt. Gov. Lynne Catelotti reported that an in person convention has been cancelled for this year, but a limited meeting with District Board and next year’s District Board will be held.

## **New Business:**

**Southern Rensselaer County Boys and Girls Club – Camp Adventure** – Past Lt. Gov. Bob Pasquarelli reported on the improvements which are being made to the camp and the volunteer opportunities for all Kiwanians. He reported that the lighting in the pavilion is being replaced at a total cost of \$1,700 to \$1,800. He asked if the Division would make a contribution towards the cost of this improvement. A motion was made, duly seconded, for the Division to donate \$200.00 towards the project. The motion was amended with the consent of the first movant, and duly seconded, to raise the donation amount to \$500.00. The motion passed unanimously.

**Jazzy Sun Birthdays** – Lt. Gov. Lynn Catelotti reported that the founder of Jazzy Sun Birthdays, Fazana Saleem-Ismail, recently passed away. She was a speaker at one of our Division Council meetings this year, and the organization has been well supported by our clubs. A motion, duly seconded, was made to make a donation of \$100.00 to St. Catherine’s Center, designated to be used for Jazzy Sun Birthdays. The motion passed unanimously.

## **Discussion on how Division Clubs were staying Active during COVID -**

Castleton: held a luncheon for approximately 40 senior citizens in Schodack State Park

East Greenbush: Has been holding virtual meetings, and held its first “in person” meeting this week. For community service, working at Camp Adventure. For public relations, distributed candy dishes with a letter explaining who East Greenbush Kiwanis was, to locate businesses, requesting information of any families which the businesses knew were in need.

Rensselaer: Collected toiletries for distribution to St. Paul’s housing for women victims of domestic violence. Collected old bicycles and rehabilitated them for distribution.

Various projects honoring workers, teachers, and graduating seniors at local school district.

Sand Lake: Volunteer hours at Camp Adventure and unloading deliveries from Regional Food Bank to the local food pantry.

Troy: Has been holding weekly virtual meetings. Book distribution at Capital Region Boys and Girls Club.

Lt. Gov. Lynn Catelotti congratulated the clubs for all of the activities they were doing, and recommended reading this month's issue of the Kiwanis Magazine for more ideas on what clubs around the world were doing during the pandemic. She also encouraged clubs to send pictures of club activities to Elissa Prout or Donna Baxter to include on the website. Helpful if a Kiwanis banner or logo is present in the picture to identify it as a Kiwanis project.

**Circle K activities** – Past Lt. Gov. Zak Stanke reported on the success of an online fundraiser held by Capital Division Circle K Clubs which raised \$1,000.00 for COVID relief agencies.

**Rensselaer County Food Drive** – Michele Skinner, Past President, Troy, reported that the Regional Food Bank was holding a drive up food donation event in Troy and that 30-40 volunteers were needed on August 10<sup>th</sup> from 8:15 AM to 11:00 AM to load pre-sorted boxes of food into trunks of cars of people in need who drive to the location. The event is projected to positively impact 1,300 to 1,500 residents of Rensselaer County.

**Division Zoom or “Go to Meeting” account** – Past Lt. Gov. Noreen Barrett raised the issue as to whether the Division should purchase a subscription to either Zoom or Go to Meeting to be used in the coming year as a platform for virtual meetings. A motion, duly seconded, was made for the Division to spend approximately \$15 per month on a Go to Meeting subscription. After discussion, the motion was tabled, and Lt. Gov. Designate Wendy Prout said she would research the two different virtual meeting platforms and report out at the next Division Council Meeting.

**New Officer Training** – Lt. Gov. Designate Wendy Prout reported that new officer training can be performed individually, on line. We may not have a formal Division training session. Wendy reported that there may be a District Wide virtual training session for new club officers. She will keep the clubs informed about any training sessions coming up.

**Closing remarks:** Lt. Gov. Lynne Catelotti inquired if there was any further business to be discussed, and hearing none, requested a motion to adjourn.

**Adjournment:** Motion made, which was duly seconded, adjourning the meeting at 7:52 PM.

The next Division Council Meeting will be held virtually, date to be announced, hosted by the Hoosick Falls Club.

Respectfully submitted,

*James E. Prout*

James E. Prout,  
Division Secretary



**VAN RENSSELAER DIVISION OF KIWANIS**

Treasurer's Report for the period 7/26/2020

	admin	service	
<b>Balance as of 6/10/2020</b>	<b>3185.99</b>	<b>\$1,699.99</b>	<b>\$4,885.98</b>
Income		150.00	
expenses	103.90	600.00	
<b>Balance as of 7/26/2020</b>	<b>3289.89</b>	<b>\$2,449.99</b>	<b>\$5,739.88</b>

<u>Income</u>	<u>Budget</u>	<u>Actual</u>
Dues	780.00	674.00
Golf Tournament	4000.00	4493.31
<b><u>Expenses</u></b>		
<b>Admin Acct</b>		
PLG Plaque	160.00	
Lt Gov Expense	2000.00	669.61
Div Secretary Expense	100.00	
Club Building	500.00	
Web Expenses	180.00	
Gov's visit	200.00	
mid year & conv basket	300.00	132.23
Kiwanis One Day		401.45
Convention reimbursement		1000.00
<b>Service Acct</b>		
Sponsored Youth	250.00	182.00
Key Club - Conferences	1450.00	540.81
Circle K conferences	200.00	
Miracle League Dinner		
Rensselaer Christmas		300.00
Kamp Kiwanis		
<b>Total Expenses</b>	<b>\$5,340.00</b>	<b>\$3,226.10</b>

Respectfully submitted  
*Robert S. Pasquarelli*  
 Treasurer